



SENIOR PROJECT MANAGER

At Slide Clear we're industry leaders in outdoor enclosed spaces and we're a single trusted partner in window, glazing and door packages. Our team of experts specialize in creating customized outdoor solutions, enclosures, and doors. Our crew includes a dedicated team of experts in areas such as Research and Development, Engineering, Project Coordination, Management, Global Sourcing, and Logistics. We believe in a Specialist Direct provides a streamlined approach, ensuring a unified source of supply, accountability, and consistent support from project inception to completion. This proactive approach helps us anticipate and resolve potential challenges before they become obstacles.

The Opportunity

With people, service, and results at the heart of everything you do, as Project Manager, you will own Slide Clear's project management process of assigned projects. The Project Manager will apply project management fundamentals with industry knowledge to maximize project efficiency and profitability. The Project Manager is a team player with strong communication and interpersonal skills necessary to produce results. This position reports to the Principal and collaborates closely with all divisions within the organization.

Core Functions:

- As a high performing Project Manager, apply the fundamentals of project management to facilitate the successful delivery of assigned projects.
- Exceptional attention to detail managing project budgets, schedules, and specifications.
- Combine leadership and expertise with industry knowledge to provide solutions-based thinking when resolving project roadblocks on active projects (new build construction and renovations).
- Collaborate with all project stakeholders to delivery successful project results.

Responsibilities:

- A results-based position, and as such the Project Manager must have skills and experience to work autonomously to make quick analysis of issues and produce results.
- Manage contracted scope of work for assigned projects, including subcontracts, mechanical, kitchen equipment and custom stainless-steel scopes of work.
- Execute project delivery through performance management, including detailed schedule and budget tracking and reporting.
- Collaborate with General Contractors, and Clients on project deliverables.
- Internal coordination for site measurements, and shop drawing approvals to facilitate timely custom stainless-steel fabrication.
- Own the change management process and tracking for assigned projects.
- Strong verbal and written communication to articulate the requirements to deliver a successful project for all stakeholders.
- Understand general construction process, including the interpretation of drawings and shop drawings to ensure design intent is feasible.
- Understanding the Slide Clear process, and the roles and responsibilities of other divisions to ensure project targets and timelines are met.
- Record and document account related details for reference on future projects.
- Conduct post-mortem analysis with project teams to ensure continue process improvement.
- Travel will be required from time to time.

Capabilities & Experience:

- Soft skills to collaborate with a broad range of clients, technical experts, consultants, trades, vendors, and other project partners.
- Excellent organizational and time management skills; thorough understanding of task assignment and schedule, budgeting, and efficient use of time & resources.
- Strong computer skills and literacy in scheduling, writing, reporting, and use of other software including MS Word, MS Excel, Procore, and project management software.
- Ability to effectively discuss and diffuse situations of conflict.
- Demonstrate the ability to confidently handle multiple priorities and assignments.
- Must be able to work autonomously and collaboratively.
- Experience in Risk Management considered an asset.
- PMP or similar credentials considered an asset.
- 3-5 years of related project management experience.